

**TOWN OF
DAYTON, INDIANA**

Special Town Council Meeting

**SETTLED:
1827**

**INCORPORATED:
1970**

**Minutes of
February 24, 202~~6~~⁶
6:00 p.m.**

These minutes are not intended to be a verbatim transcript.
Audio of this meeting is on file in the Town Clerk's Office.

TOWN COUNCIL:

Marc Buhrmester, Town Board President
Steve Schuhle, Town Board Vice President
Rocky Richards, Utility Board President
Carla Snodgrass, Utility Board Vice President
Mike Harris, Council Member, Streets & Roads

Temporary -CLERK-TREASURER:

Susan Sheffer

Board President Marc Buhrmester called the meeting to order. Roll Call: Present were Marc Buhrmester, Rocky Richards, Steve Schuhle, and Carla Snodgrass. Also present were the Town Attorney, Patrick Jones, Temporary Town Clerk-Treasurer, Susie Sheffer and Town Marshal Robert Taylor.

Marc made a motion to approve Resolution 2026-5 A Resolution Appointing an Individual to Temporarily Assume the Responsibilities of Clerk-Treasurer of The Town of Dayton, State of Indiana. Susie Sheffer was appointed the Temporary Clerk-Treasurer. Steve seconded the motion. Roll call vote. Carla-yes, Steve-yes, Rocky-yes and Marc-yes, Mike-yes. Motion carries 5-0.

Marc made a motion to approve Resolution 2026-6 A Resolution Temporarily Designating Additional Authorized Individuals and Signers on Town Bank Accounts. Steve seconded the motion. Marc Buhrmester, the Town Board President, will be the designated authorized signer on Town Bank Accounts. Roll call vote. Carla-Abstained, Steve-yes, Rocky-no, Marc-yes, Mike-yes. Motion carries 3-2.

Marc made a motion to approve the 2-17-26 Claims Docket in the amount of \$185,904.38. Rocky seconded the motion. Roll call vote. Carla-yes, Steve-yes, Rocky-yes and Marc-yes, Mike-yes. Motion carries 5-0.

X
MARC
MB

Marc made a motion to approve the Appropriation Report (January 2026), Fund Report (January 2026), Revenue Report (January 2026). These reports were carried over from the February 17th Council Meeting. Mike seconded the motion. Roll call vote. Carla-yes, Steve-yes, Rocky-yes and Marc-yes, Mike-yes. Motion carries 5-0.

Public Comment: NONE

Council Comment: Marc informed the council that when reviewing the unpaid invoices in Cindy, the Town Clerk's, absence, he noticed that we were being charged late fees because we were in arrears in payments. After discussion, it was determined that because the claims docket does not get approved until the third week of each month by the Town Council it delays the mailing out the checks resulting in past due payments. It was the consensus of the council that any bills that are currently outstanding should be paid right away to get us to a current status. Susan Sheffer, as the temporary Clerk-Treasurer in Cindy's absence will work with Marc to review incoming invoices as they arrive to make sure, we pay them on time to avoid any late fees. And if necessary, call vendors and try to extend our payment terms from the normal 30 days to 45 days.

Marc Buhrmester adjourned the meeting.

Attest:



Susan Sheffer - Temporary ~~Deputy~~ Clerk-Treasurer

Minutes prepared by Susan Sheffer, Temporary Clerk-Treasurer


MP-CP
MP