



**TOWN OF  
DAYTON**

**UTILITY BOARD  
Telephone Meeting**

**SETTLED:**

**INCORPORATED:**

**Minutes of  
May 27, 2021**

These minutes are not intended to be a verbatim transcript.  
Audio of this meeting is on file in the Town Clerk's Office.

**TOWN COUNCIL:**

Jen Manago, Town Board President  
Stan Kyger, Town Board Vice President  
Ron Koehler, Utility President  
Carla Snodgrass, Utility Vice President  
Ashley Stevenson, Council Member

**CLERK-TREASURER:**

Michelle Frewerd C/T

Utility President, Ron Koehler called the meeting to order. In attendance on the phone were: Council Members Carla Snodgrass, Jen Manago, and Stan Kyger. Also present were Town Attorney, Reid Murtaugh and Marshal Taylor.

**Attorney:**

**Repayment Plan-** Reid explained the repayment resolution and terms. The Town Council discussed the terms and length of the repayment plans. The council agreed that a 12-month repayment plan would be better than a 6-month plan.

Utility Clerk, Bridget Cadwallader, expressed that she believes a 12-month repayment plan would be better for the residents with a higher bill rather than a 6-month repayment plan.

Jen discussed her opinions on who should be assessed late penalties. The council agrees that people on a repayment plan should be assessed any late penalties if they stay current on their repayment contract but if they break their contract, they will receive a late penalty.

The board discussed that they would send out a notice to notify the public that late penalties will begin again at their chosen date.

Stan suggested that they start late fees August 1.

Jen stated that the letters will be sent out after the June meeting and require contracts to be signed and returned by a certain date in July.

Bridget confirmed with Reid and Carla that late fees would be assessed starting at the end of August that goes with the August 15<sup>th</sup> billing. Residents will be notified in July that penalties will begin with the August billing.

**Sidewalk Cost Share-** The council discussed the terms and conditions of the sidewalk cost share for the town.

**Reports of Council Members:**

Ron- Thanked Jen for organizing the telephone meetings.

**Ron Koehler adjourned the meeting.**

**Attest:**

A handwritten signature in dark ink, appearing to read 'Michelle Frewer', written over a horizontal line.

**Michelle Frewer**

**Clerk Treasurer**