

Ordinance 2023-22

SALARY AND COMPENSATION FOR NON ELECTED EMPLOYEES FOR 2024

WHEREAS, Indiana Code Section 36-5-3-2 states the town legislative body shall fix the compensation of its own members, the Town Clerk-Treasurer, the Town Marshal and other town officers and employees.

WHEREAS, the Town Council and the Town Utility Service Board wish to establish salaries for the year 2024.

Therefore, be it ORDAINED by the Town Council and Town Utility Service Board that the following salary schedule shall be in full force and effect on January 1, 2024. The ordinance reflects bi-weekly payroll amounts.

TOWN EMPLOYEES-1 Title:			Not to exceed
	Rate Per:	General:	Total:
Town Marshal- EXEMPT(see attached)	Bi-weekly	\$2326.05	\$60477.27
Chief Deputy Marshal	Bi-weekly	\$1831.15	
Deputy Marshal	I-lourly	\$28	\$47610.00
School Traffic Guard	Shift		\$23296.00
IDEX Coordinator		\$21	\$7560.00
Town Manager	Hourly	\$16	\$2080.00
	Bi-weekly	\$2000.00	\$52000.00
UNIFORM			
ALLOWANCE:			
Town Marshal	Once a year	\$600	0.00
Chief Deputy Marshal	2.1.20 ti your	\$600	\$600
Deputy Marshal-Part time	Hourly	0.20	
	,	\$.29	\$300

(1) Uniform allowance shall be paid to full-time officers with their January 2024 payroll and to part-time officers with their biweekly payroll to pay for clothing, supplies, and accounterments.

(2) The town will contribute \$500.00 per month toward a healthcare stipend for the full time Marshal, and if applicable, the full-time Chief Deputy Marshal and Town Manager. The stipend shall be made through the payroll system, and deductions made in accordance with taxing authorities.

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(3) The employee is responsible for the employee's portion of PERF of 3 %. The town shall pay the employer's portion of PERF of 11% on behalf of the Town Marshal, the Chief Deputy Marshal, and the Town Manager.

Title: Rate Per: General: Water: Wastewater: MVH Total: Not to Exceed Laborer – part-time Hour N/A N/A N/A N/A 100% UP TO \$25 Varies based on hours Utility/ Street Assistant – part time Hour N/A N/A 50% 50% N/A \$10-20 Not to exceed 35 hours								
WN EMPLOYEES-2 Rate Per: General: Water: Wastewater: MVH Total: prer – part-time Hour N/A N/A N/A 100% UP TO \$25 y/ Street stant – part Hour 25% 25% 25% 25% UP TO \$25 y Clerk – part-time Hour N/A 50% 50% N/A \$10-20	hour			(1				
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HOYEES-2 Rate Per: General: Water: Wastewater: MVH Total: -time Hour N/A N/A N/A N/A 100% UP TO \$25 Hour 25% 25% 25% 25% UP TO \$25	35 hc							time
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OWN EMPLOYEES-2					111/-	Ganaral.	Rate Per	Title:
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								TOWN EMPLOYEES-2

The Town Council and the counc		Town Marshal	LOSITION LITTE
	\$2116.70	(paid in one installment)	ANNIAI CTIREND

The Town Council approves a one-time stipend to be paid in one installment by December 31, 2023, for the following employees in the following

Chief Deputy Marshal \$4390.00.

Such stipend shall not constitute compensation for purposes of Indiana Code Section 36-5-3-2.

2024 Holiday Schedule

New Year's Day- January 1, 2024
Martin Luther King, Jr.- January 15, 2024
President's Day- February 19, 2024
Good Friday- March 29, 2024
Memorial Day- May 27, 2024
Independence Day- July 4, 2024
Labor Day- September 2, 2024
Columbus Day- October 14, 2024
Veterans Day- November 11, 2024
Thanksgiving Day- November 28, 2024





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Thanksgiving Holiday- November 29, 2024 Christmas Eve Holiday- December 24, 2024 Christmas Day Holiday- December 25, 2024



at the discretion of the employee and their supervisor. To be cligible for floating holiday you must have successfully completed 1 Floating Holiday will be awarded on January 1 each year for eligible employees to be used in a full-day increment observed

Leave of absences and other personnel policies are addressed in this manual The Personnel Policy Manual, as adopted on the 5th day of November 2012, and as updated from time to time, is incorporated herein.

attorney's annual salary. In addition to the above salaries established above, the amount of \$25,000 shall be appropriated in the town budget for the town

salaries for town officials, officers and employees. This ordinance is adopted in compliance with the Indiana Code Section 36-5-3-2, mandating the town legislative body to establish

This ordinance shall be in full force and effect on the date of its adoption, with the new salaries to take effect January 1, 2024.

Introduced on First Reading on the 38 day of DECEMBEY, 2023.

MOTION TO ADOPT ON FIRST READING MADE BY TOWN COUNCIL MEMBER 5120.

TOWN COUNCIL MEMBER CAPIA

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Clerk-Tre

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Town Marshal - EXEMPT

- overtime compensation in any form. All sworn law enforcement personnel shall be paid pursuant to the salary schedule above. The Town Marshal is exempt from the overtime provisions of the Fair Labor Standards Act and shall not be entitled to
- to determine which hours shall be exchanged Town Marshal fails to exchange, nor shall there be any accumulation of exchanged hours. The Town Marshal shall consult with the Police Liaisons 1:1 ratio. The exchanged hours must be used within two (2) weeks of occurrence. There shall be no additional compensation for hours which the combination of hours during the following two (2) weeks in exchange for the 8 hours worked on a Saturday. The hours exchanged shall be a day Monday through Friday, and he works 8 hours on a Saturday, he may refrain from working 8 hours the following Monday, or some those worked outside of his regularly scheduled hours. This shall operate such that if the Town Marshal normally works 8 hours each outside of his regularly scheduled hours for the benefit of the Town, that he shall be able to exchange his regularly scheduled hours for The Town Marshal shall be entitled to a flexible time schedule, such that if the Town Marshal is required to work



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