

TO THE TOWN COUNCIL OF THE TOWN OF DAYTON

AGENDA

Dayton Town Council Special Meeting

January 5th, 2024

11:00 am

Please enter through the front door, which will open at 10:45am

Please put all phones on silent.

1. Election of Officers for one year term
 - Town President
 - Town Vice - President
 - Utility President
 - Utility Vice - President

Appointments by President for one year term

 - Area Plan Representative
 - Finance
 - Police
 - Roads & Streets
 - Building & Maintenance
 - Personnel

Assignment of Redevelopment Commission for one year term

 - By President (3):
 - By Board (2):
2. Roll Call
3. Attorney
4. Establish schedule of Regular Town meetings for 2024.
 - ◆ To include date, time, place.
 - ◆ Instruct Clerk to publish schedule to media.
5. Designate who is to prepare the Agenda for each meeting.
 - ◆ Instruct Clerk to post a copy of the Agenda at meeting place prior to each meeting.
6. Hydrant Repairs
 - a. Authority for Town Manager to schedule F&K Construction to schedule repairs as soon as feasible.
7. Re-keying Town Facilities
 - a. Authority for Town Manager to schedule Haley's Lock & to re-key:

- ◆ Town Hall: All doors Exterior, Second floor, Clerk, Break / Town Manager room, Basement
- ◆ Shed
- ◆ Re-code rear door
- ◆ Utility barn
- ◆ Meter House
- ◆ Police Garage

8. Post Utility Clerk Position

9. Post part time certified water inspector job

10. Town Website

- ◆ Explore hiring a designer. Look into using the platform: <https://www.municipalimpact.com/>

11. Camera system for live streaming meetings

- ◆ Proposal from AV Pro LLC

12. Social Media for Town business

- ◆ Facebook, YouTube

13. Online Storage

- ◆ Dropbox

14. Business cards for Council Members and Clerk

15. Clerk Treasurers Office

16. Town Manager

- ◆ Hire part-time employee on as needed basis to plow snow using town owned equipment (Mike Blunk)
- ◆ Hire Tri-Esco for emergency snow removal in situations where town provided services are inundated.

17. Police - Marshall Taylor

18. Public Comment

19. Council Comment

20. Adjournment

Public Comment: We welcome public comment and encourage active participation at this meeting. However, in order to proceed efficiently, public comment will be limited to two areas of this meeting. First, there will be an opportunity for public comment on ordinances or resolutions currently before the Council. These comments should be limited to three (3) minutes in length and be germane and relevant to the Ordinance or Resolution.

All participants will be required to maintain a high level of civility, respect, and courtesy for everyone present. Any participant, who after being advised, persists in a discourteous or hostile manner which may disrupt the meeting will be asked to leave.

At the end of the meeting, time will be reserved for public comment on any issue or concern you may have. Please remember to keep your comments concise and limited to three (3) minutes. Finally, the open comment section is not an opportunity for you to make inappropriate comments about, or personally attack council members or town officials. Again, all participants are required to maintain a high level of civility, respect, and courtesy for everyone present. Any participant, who after being advised, persists in a discourteous or hostile manner which may disrupt the meeting will be asked to leave. This is your opportunity to contribute to the community and assist the council in addressing issues that are important to the Town of Dayton.