

**TOWN OF  
DAYTON, INDIANA**

**TOWN COUNCIL  
Special Meeting**

**SETTLED 1827**

**INCORPORATED 1970**

**Minutes of  
Friday, January 5<sup>th</sup>, 2024  
Special Meeting**

These minutes are not intended to be a verbatim transcript.

**TOWN COUNCIL:**

Joy Tischer  
Leah Copas  
Rocky Richards  
Carla Snodgrass  
Marc Buhrmester

**CLERK-TREASURER:**

Bridget Cadwallader

Marc Buhrmester called the meeting to order. Present were Carla Snodgrass, Marc Buhrmester, Joy Tischer, Rocky Richards, and Leah Copas. Also, present were Clerk-Treasurer Bridget Cadwallader, Town Attorney, Alicia Albertson, and Marshall Taylor.

Alicia stated we need to make a motion to elect a council president. Marc made a motion to open the slate for a council president. Rocky made a motion to appoint Joy as our Council President. Leah seconded the motion. Roll call vote. Carla-yes, Marc-yes, Joy-yes, Rocky-yes, Leah-yes. Passes 5-0. Marc made a motion to open the slate for the council vice president. Leah made a motion to appoint Rocky as our council Vice President. Joy Seconded. Roll call vote. Carla-yes, Marc-yes, Joy-yes, Rocky-yes, Leah-yes. Passes 5-0. Marc made a motion to open the slate for Utility President. Joy seconded. Rocky made a motion to appoint Carla as Utility Board President. Leah seconded. Roll call vote. Carla-abstain, Marc-yes, Joy-yes, Rocky-yes, and Leah-yes. Passes 4-yes, 1-abstain. Marc made a motion to open the slate for Utility Board Vice President. Joy seconded. Joy nominated Leah. Roll call vote. Carla-yes, Marc-yes, Joy-yes, Rocky-yes, and Leah-yes. Passes 5-0.

**Meeting Opening:**

Joy opened the meeting. Bridget did roll call vote. Present were council members, Carla, Marc, Joy, Rocky, and Leah. Joy appointed the following: Area Plan Commission-Joy, Finance-Carla, Police-Joy, Personnel-Rocky, Building and Maintenance-Leah, Roads and Streets-Marc. Marc mentioned the Redevelopment Commission. Joy stated she would like to wait on it to give residents a chance to show their interests of being on the board. Joy made a motion to table the Redevelopment Commission Board members. Marc seconded the motion. Carla asked about the present members. Rocky asked who the present members are. Marc answered. No further discussion. Roll call vote. Carla-yes, Marc-yes, Rocky-yes, Leah-yes. Passes 5-0.

**Attorney:**

Alicia discussed the Duke Energy Contract for Baker Farms Phase two. Further discussion regarding the Duke Energy contract by council members. Marc made a motion for Joy to approve and sign the

Duke Energy Contract for Baker Farms. Leah seconded the motion. No further discussion. Roll call vote. Leah-yes, Rocky-yes, Joy-yes, Marc-yes, Carla-yes. Passes 5-0.

**Establish Regular Monthly Meetings for 2024:**

Joy discussed monthly meetings date, time, and place. Marc made a motion that we have our monthly meetings at town hall at 7:00p.m. on the third Tuesday of every month 2024. Alicia advised that we do not need a motion. Marc retracted his motion. Bridget will notify the press of the monthly meetings.

**Preparation of Meeting Agenda:**

Marc mentioned that the president has typically prepared the agenda for the monthly meetings. Joy will prepare the agenda for town meetings. The clerk will post the agenda.

**Hydrant Repairs and Sampling Stations:**

Marc made a motion for Nate to A schedule F&K Construction to perform the installation and work necessary for the hydrant repairs. Nate spoke about this and recommended they do all the work while they are in town. Marc amended his motion for Nate to schedule both items. Marc made a motion for Nate to Schedule F&K Construction to repair hydrants and install sampling stations. Joy asked for further details on the sampling stations. Nate gave further details of them. Marc discussed a boil order when the hydrant is repaired and gave details of the repair that is needed. Joy seconded the motion. Roll call vote. Carla-yes, Marc-yes, Joy-yes, Rocky-yes, and Leah-yes. Passes 5-0.

**Re-Keying Town Facilities:**

Joy discussed giving the town manager the authority to contact Haley's to rekey all doors interior and exterior at town hall. Joy made a motion to re-key town facilities. Leah seconded the motion. Carla disagreed with this motion and gave her explanation. Marc gave his thoughts on it. Public comment from Linda Bell on Prairie Lane, Tyrone Taylor on Walnut St., and John Swick on Shady Lane, regarding rekeying town facilities. Marshal Taylor gave suggestions regarding a key log. Joy asked about Haleys possibly having a log of keys. Joy amended her motion and will postpone it until we can get a cost and what needs to be rekeyed. Rocky seconded the motion. Roll call vote. Carla-yes, Marc-yes, Rocky-yes, Leah-yes. Passes 5-0.

**Utility Clerk Position:**

Joy discussed the posting of the utility clerk position. Discussion amongst council members regarding the position and the hours. Bridget gave explanation of hours. Marc made a motion for Joy to post the utility clerk position to be part time, Monday through Friday from 9:00 until 3:00. Public comment from Vickie Beavers regarding the length of time for the posting. Joy stated there will be a deadline for applicants. Public comment from Linda Bell asking if Bridget would be a part of the hiring process. Carla seconded the motion. Roll call vote. Carla-yes, Marc-yes, Joy-yes, Rocky-yes, Leah-yes. Passes 5-0.

**Part Time Certified Water Inspector:**

Nate gave details of the certified water operator. Marc asked for more details as to how Nate can receive his license. Nate gave details of how the process works. Nate also discussed the possibility of a few certified operators that might be interested in working part time. Nate explained the types of testing to Rocky and Carla. Marc discussed how difficult it is to get a certified water operator. Discussion of job posting by council members and Alicia. Possibly tabling this until we can get a job description. Public comment from Kristine Edwards asking about the requirements by the state. Public comment from Tyrone Taylor regarding the utility superintendent position and how difficult it is to get a certified

water operator, and the rate of pay these certified operators make. Carla discussed the daily water tests. Marc discussed the BAC T test. Public question from Vickie Beavers asking if there is a cost associated for the test. No further comments.

### **Town Website:**

Joy discussed looking into using a platform that is for municipalities for our town website. Council members discussed further. Reaching out to Mark Jones, our IT company was suggested.

### **Camera System for Livestreaming Meetings:**

Joy mentioned a proposal from AV Pro. Marc gave further discussion on this proposal. Joy gave the cost of the system \$3991.64, and what it included. Alicia elaborated on the revision of the livestreaming and archiving meetings by the legislature. Carla questioned if archiving part of the proposal. Joy mentioned that it could be something the company offers, and the possibility of archiving to Dropbox. Joy and Leah mentioned getting a few more quotes.

### **Social Media:**

Joy discussed the Town of Dayton Facebook page. Bridget stated that she did not want to manage Facebook. Leah mentioned not using Facebook. Public comment from Tyrone Taylor and the benefit of Facebook. Public comment from Trish Brown regarding the benefit of social media. Kristine Edwards also agreed with Trish. Marshal Taylor explained how the Dayton Police Facebook is set up. He also explained allowing commenting becomes public record, and it must be archived. Alicia elaborated on this matter. Joy discussed continuing using Facebook livestream until our website and YouTube are set up.

### **Online Storage:**

Dropbox was discussed. We do not have access to it currently. Marc discussed a way to have accessibility to ordinances and other records. Alicia elaborated on this topic. Public comment from Tyrone Taylor regarding documents in the Dropbox. Bridget explained she had the documents. Marc discussed One Drive as an option.

### **Business Cards for Council Members and Clerk:**

Marshal Taylor stated that he gets his at Staples. Carla questioned why we need them. Public comment from Linda Bell that a card that will have a place to put your name on it would be cost effective. Joy mentioned business cards with QR codes. Public comment from Vickie Beavers, she discussed an incident at Stoops where she thought business cards were important. Leah mentioned getting quotes. Marc made a motion to purchase business cards. Leah seconded. Rocky asked how many cards. 100 was the answer. Roll call vote. Carla-no, Marc-yes, Joy-yes, Rocky-yes, Leah-yes. Passes 4-0.

### **Executive Session for Litigation:**

Marc made a motion that we schedule an executive session for litigation. Joy seconded. Roll call vote. Carla-yes, Marc-yes, Joy-yes, Rocky-yes, Leah-yes. Passes 5-0. Attorney advised scheduling the meeting. Marc stated he was waiting for a response from the attorney. The meeting will be scheduled after hearing from the attorney.

### **Clerk-Treasurer:**

Bridget discussed reaching out to Trash Kans to get a 2024 trash and recycling schedule and getting it posted. She asked for an adjustment to a resident's account and for reimbursement for the overage amount of \$999.59 that was sent to us accidentally. Marc made a motion for Bridget to refund and

adjust the resident's account. Seconded by Carla. Roll call vote. Carla-yes, Marc-yes, Joy-yes, Rocky-yes, Leah-yes. Passes 5-0.

**Town Manager:**

Hire a part-time employee on an as needed basis to plow snow using town owned equipment.

Hire Tri-Esco for emergency snow removal in situations where town provided services are inundated. Council discussion on hiring a part time employee to help Nate when needed with permission from the council president. Marc mentioned \$15.00 an hour. Carla mentioned \$17.00 an hour. Not to exceed hours was discussed outside of snow removal. Joy made a motion to hire Mike Blunk to plow snow and other work as needed with the approval of the council president for \$17.00 an hour. Leah seconded the motion. Roll call vote. Carla-yes, Marc-abstain, Joy-yes, Rocky-yes, and Leah-yes. Passes 4-yes, 1-abstain.

Joy discussed Tri-Esco for emergency snow removal in situations where town provided services are inundated. Further discussion amongst council members regarding snow removal. The quote from Tri-Esco was discussed. Possibly changing the proposal to an as needed basis was discussed. Public comment from Tyrone Taylor regarding snow removal was discussed. Alicia discussed the proposal and possible changes to the verbiage. Council members discussed possibilities of snow removal. Public comment from Linda Bell regarding the cost of snow removal and working together to get the snow removal taken care of. Marshal Taylor mentioned hiring an excavating company if there is a worst-case scenario. Nate asked for permission to purchase a salt spreader. Leah made a motion to purchase a spreader. Carla seconded. Roll call vote. Carla-yes, Marc-yes, Joy-yes, Rocky-yes, and Leah-yes. Passes 5-0.

Nate asked for permission to take the town truck to Move Over Outfitters to get an estimate for lighting and graphics.

**Police-Marshall Taylor:**

Marshall Taylor discussed purchasing new tires for the 2018 police vehicle at Mr. & Mrs. Tire for \$700.00. Joy asked when the last time the vehicle's tires had been replaced. Scott stated in 2018. Public comment from Linda Bell asking the difference between regular tires and police tires. Scott explained they are speed rated. Further discussion regarding the speed-rated tires. Rocky made a motion to purchase tires for 2018 squad car not to exceed \$700.00. Leah seconded the motion. Roll call vote. Carla-yes, Marc-yes, Joy-yes, Rocky-yes, Leah-yes. Passes 5-0.

Marshall Taylor discussed the GPS on the new town vehicle. He stated we can't transfer the GPS from the old town truck to the new truck, as per the vendor. Scott discussed the cost of the GPS. Further discussion of reasoning for GPS on town vehicles amongst council members. Marc made a motion to add the GPS to the new town truck. Carla seconded the motion. Joy asked if there were any other tracking devices on police vehicles. Scott stated that the county does, but the council does not have access to that. Roll call vote. Carla-yes, Marc-yes, Joy-yes, Rocky-yes, Leah-yes. Passes 5-0.

Marshall Taylor discussed hiring a part time deputy and explained they are hired to cover uncovered shifts. Scott discussed the expense of \$1750.00. Further discussion amongst council members and Marshall Taylor regarding different topics of part-time deputies. Rocky made a motion to hire Alex Sliger as a part-time deputy and spend \$1750.00 for expenses related to a new hire. Leah seconded. Roll call vote. Carla-yes, Marc-yes, Joy-yes, Rocky-yes, and Leah-yes. Passes 5-0. Marshall Taylor asked if anyone had questions regarding the activity report.

**Public Comment:**

John Swick asked who had access to the GPS. Carla thought that the police liaison had access to it. Trish Brown asked about the boil order and if there is another one if they could be alerted quickly. Nate

elaborated on the hydrant repair and the boil order that will be involved when that hydrant is repaired. Vicki Beavers asked about changing the code on the back door if it is all tabled. She also asked about the alert system. Bridget explained that it was on the website, but she no longer has access to it.

**Council Comment:**

Leah asked when we would have access to the website. Joy explained that we will have it when the clerk contacts Mark Jones to allow her to have access.

Joy adjourned the meeting.

**Attest:**

---

Bridget Cadwallader, Clerk Treasurer  
*Minutes prepared by Bridget Cadwallader*