

ORDINANCE 2020-

AN ORDINANCE TO AMEND ORDINANCE 2020-2, SALARY AND COMPENSATION FOR NON ELECTED EMPLOYEES FOR 2020

WHEREAS, IC 36-5-3-2 states the town legislative body shall fix the compensation of its own members, the Town Clerk-Treasurer, the Town Marshal and other town officers and employees, including the Utility Clerk for the Town of Dayton.

WHEREAS, the Utility Clerk for the Town of Dayton has resigned leaving a vacancy for the Utility Clerk position.

WHEREAS, the Town Council and the Town Utility Service Board wish to freeze the salary for the Utility Clerk for the year 2020, which was previously established by Ordinance 2020-2.

WHEREAS, the Town Council and the Town Utility Service Board do not seek to freeze, amend, or otherwise disrupt any salaries for any position described under IC 36-5-3-2 except the salary of the Utility Clerk.

NOW THEREFORE BE IT ORDAINED by the Town Council and Town Utility Service Board that the following salary schedule shall be in full force and effect upon its passage and signing and publication as required by law. The ordinance reflects bi-weekly payroll amounts.

APPOINTED OFFICERS			Not to exceed
Title:	Rate Per:	General:	Total:
Town Marshal	Bi-weekly	\$2326.05	\$60,477.27
Chief Deputy Marshal	Bi-weekly	\$20-26	\$41,600-54,800
Deputy Marshal	Hour	\$27	\$27
Deputy Marshal-Probationary	Hour	\$22	\$22
School Traffic Guard	Day	\$21	\$21
IDEX Coordinator	Monthly	\$12.50	\$125
CLOTHING ALLOWANCE:			
Town Marshal	Once a year	\$600	\$600
Chief Deputy Marshal			
Deputy Marshal-Part time	Once a year	\$300	\$300

- (1) The town will contribute \$350.00 per month or \$175.00 per bi-weekly payroll, towards a healthcare stipend for the full time Marshal, and if applicable, the full-time Chief Deputy Marshal. The stipend shall be made through the payroll system, and deductions made in accordance with taxing authorities.
- (2) The employee is responsible for the employee’s portion of PERF. The town shall pay the employer’s portion of PERF on behalf of the Town Marshal and the Chief Deputy Marshal.
- (3) Clothing allowance shall be paid to all officers with their January 2020 payroll.

Town Employees							
Title:	Rate Per:	General:	Water:	Wastewater:	MVH:	Total:	Annual Rate:
Laborer	Hour	N/A	N/A	N/A	100%	UP TO \$20	Varies based on hours
Utility Superintendent	Bi-weekly	25%	25%	25%	25%	\$2099.62	\$54,590.12
Deputy Clerk/Utility Clerk	N/A	N/A	N/A	N/A	N/A	N/A	N/A

- (1) The town will contribute \$350.00 per month or \$175.00 per bi-weekly payroll, towards a healthcare stipend for the full time Utility Superintendent. The stipend shall be made through the payroll system, and deductions made in accordance with taxing authorities.
- (2) The employee is responsible for the employee’s portion of PERF. The town shall pay the employer’s portion of PERF on behalf of the full time Utility Superintendent.
- (3) Clothing allowance in the amount of \$325 shall be paid to the Utility Superintendent with their January 2020 payroll.
- (4) Fund charged will vary based on duties performed.
- (5) Hours shall not exceed 40 per week unless prior authorization is acquired.

(6) 2020 Holiday Schedule

New Year's Day- January 1, 2020

Martin Luther King, Jr.- January 20, 2020

President's Day- February 17, 2020

Good Friday- April 10, 2020

Memorial Day- May 25, 2020

Independence Day- (observed) Friday July 3, 2020

Labor Day- September 7, 2020

Columbus Day- October 12, 2020

Veterans Day- November 11, 2020

Thanksgiving Day- November 26, 2020

Thanksgiving Holiday- November 27, 2020

Christmas Eve Holiday- December 24, 2020

Christmas Day Holiday- December 25, 2020

1 Floating Holiday Will be awarded on January 1 each year for eligible employees to be used in a full-day increment observed at the discretion of the employee and their supervisor. To be eligible for floating holiday you must have successfully completed your probationary period.

The Personnel Policy Manual, as adopted on the 5th day of November 2012, and as updated from time to time, is incorporated herein. Leave of absences and other personnel policies are addressed in this manual.

In addition to the above salaries established above, the Town Attorney shall serve on a contractual basis, with the amount of \$45,000 appropriated in the town budget for the town attorney's annual salary. The amount of \$12,500 shall be paid quarterly (Annual Fee). The annual fee includes 50 attorney hours and 30 paralegal hours. The contract provides that additional attorney and paralegal hours will be paid at the hourly rate of \$200 per hour for attorney time and \$115 per hour for paralegal time.

This ordinance is adopted in compliance with the Indiana Code 36-5-3-2, mandating the town legislative body to establish salaries for town officials, officers and employees.

This ordinance shall be in full force and effect upon its passage and signing and publication as required by law.

Introduced on the First Reading on the ___ day of _____, 2020.

Introduced on the Second Reading on the ___ day of _____, 2020

MOTION TO ADOPT ON SECOND READING BY MADE BY TOWN COUNCIL MEMBER _____, AND SECONDED BY TOWN COUNCIL MEMBER _____.

Ayes

Nays

Attest:

Michelle Frewerd, Clerk-Treasurer