

**TOWN OF  
DAYTON, INDIANA**

**TOWN COUNCIL**

**SETTLED 1827**

**INCORPORATED 1970**

**Minutes of  
March 14, 2022**

These minutes are not intended to be a verbatim transcript.  
Audio of this meeting can be found at [Dayton.in.gov](http://Dayton.in.gov).

**TOWN COUNCIL:**

Jen Manago, Town Council President  
Stan Kyger, Town Council Vice President  
Ron Koehler, Utility President  
Carla Snodgrass, Utility Vice President  
Ashley Stevenson, Council Member

**CLERK-TREASURER:**

Council President Jen Manago called the meeting to order. In attendance were Council Members Carla Snodgrass, Stan Kyger, Ron Koehler and Ashley Stevenson. Also present were Town Attorney Alicia Albertson, Town Manager Mark Harlow and Marshal Taylor.

**Attorney**

-Indefinite Stay of Administrative Proceedings for Randy Martin. He has asked if we would “stay” this until he has other results. He will eliminate his request for back pay and clothing allowance. Jen made a motion to approve the Indefinite Stay of Administrative Proceedings. Stan seconded. Roll call vote.

Ashley Stevenson- Yes  
Stan Kyger- Yes  
Ron Koehler- Yes  
Carla Snodgrass- Yes  
Jen Manago- Yes

-Billboard Contract. She added that it will automatically renew yearly and removed the 10 year clause. She added that the contract can be terminated by written notice 30 days before. Jen moved to approve the revised billboard contract with a one year renewal. After discussion, Jen withdrew the motion. Jen made a motion to table the contract until the next meeting. Stan seconded. Roll call vote.

Ashley Stevenson- Yes  
Stan Kyger- Yes  
Ron Koehler- Yes  
Carla Snodgrass- Yes  
Jen Manago- Yes

-Larry Tippin contract. He is the CPA that will work with the town. Jen moved to approve the Agreement for Financial and Accounting Services with Larry Tippin. Carla seconded. Roll call vote. Ashley asked if he had municipal experience. Jen noted that he is ex-State Board of Accounts, a CPA, and works for other municipalities.

Ashley Stevenson- Yes

Stan Kyger- Yes

Ron Koehler- Yes

Carla Snodgrass- Yes

Jen Manago- Yes

### **Allowance Docket**

Will approve at next meeting

### **Claims**

Jen Manago made a motion to approve the March 14<sup>th</sup>, 2022 Claims Docket in the amount of \$157,226.90. Carla seconded. Roll call vote.

Ashley Stevenson- Yes

Stan Kyger- Yes

Jen Manago- Yes

Carla Snodgrass- Yes

Ron Koehler- Yes

### **Approval of Reports:**

Jen Manago made a motion to approve the following reports from January 2022 - Appropriation Report, Bank Reconciliation, Fund Report and Revenue Report. Carla seconded the motion. Carried roll call vote 5-0.

Ashley Stevenson- Yes

Stan Kyger- Yes

Ron Koehler- Yes

Carla Snodgrass- Yes

Jen Manago- Yes

February 2022 – not ready to approve.

### **Approval of Minutes**

Jen moved to approve the minutes from the February 14, 2022 Utility Board, February 14, 2022 Town Council, February 23, 2022 Special Meeting with one word correction. Carla seconded. Roll call vote.

Ashley Stevenson- Yes

Stan Kyger- Yes

Ron Koehler- Yes

Carla Snodgrass- Yes

Jen Manago- Yes

### **Clerk-Treasurer Update**

Jen noted that we didn't have any log-ins, passwords, pins or access to anything but things are getting smoothed out and calming down. A lot of things weren't up to date or were done wrong. There are late fees but we're appealing them. The safe has been put in order. First payroll had to be paper checks.

### **Covid Restrictions at Town Hall**

The restriction put in place under the Emergency Order were revisited. Jen made a motion to remove the Covid Restrictions that had been in place in town hall. Carla seconded. Roll call vote.

Ashley Stevenson- Yes

Stan Kyger- Yes

Ron Koehler- Yes

Carla Snodgrass- Yes

Jen Manago- Yes

### **Pumpkin Patch**

Jen proposed using the land between the police station and the interstate for a Pumpkin Patch for the town. The council bounced ideas around and will be preparing the area for a town Pumpkin Patch. Jen made a motion to spend up to \$300 for a Dayton Pumpkin Patch. Carla seconded. Roll call vote.

Ashley Stevenson- Yes

Stan Kyger- Yes

Ron Koehler- Yes

Carla Snodgrass- Yes

Jen Manago- Yes

### **Marshal Taylor**

He recommends hiring Evan Tislow as a full time Deputy Marshal. Jen read the draft job offer to be presented to Mr. Tislow and made a motion to offer him the position. Stan seconded. Roll call vote.

Ashley Stevenson- Yes

Stan Kyger- Yes

Ron Koehler- Yes

Carla Snodgrass- Yes

Jen Manago- Yes

Marshal Taylor noted that he would add Evan to the Training Conference he and Knogge are attending. Jen made a motion to add Evan Tislow to the training conference for \$85 contingent on his acceptance of the job. Stan seconded. Roll call vote.

Ashley Stevenson- Yes

Stan Kyger- Yes

Ron Koehler- Yes

Carla Snodgrass- Yes

Jen Manago- Yes

### **Public Comment**

**Council Comment**

Ron said things were ordered by Michelle that weren't approved and were delivered to her house. Alicia recommends waiting for the audit and start with the State Board of Accounts.

Jen Manago adjourned the meeting.

Attest:

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Jen Manago, Council President  
*Minutes prepared by Jen Manago*