

**TOWN OF  
DAYTON, INDIANA**

**UTILITY BOARD**

**SETTLED 1827**

**INCORPORATED 1970**

**Minutes of  
October 11, 2022**

These minutes are not intended to be a verbatim transcript.  
Audio of this meeting can be found at [dayton.in.gov](http://dayton.in.gov).

**TOWN COUNCIL:**

Jen Manago, Town Board President  
Stan Kyger, Town Board Vice President  
Ron Koehler, Utility President  
Carla Snodgrass, Utility Vice President  
Marc Buhrmester, Council Member

**CLERK-TREASURER:**

Utility President Ron Koehler called the meeting to order. In attendance were Council Members Marc Buhrmester, Stan Kyger, Jen Manago, and Carla Snodgrass. Also present were Town Manager Mark Harlow and Marshal Taylor.

**Attorney**

Absent.

**Utility Superintendent Report**

- USIC representative was supposed to attend but isn't there.
- Water Sanitary Survey. He has sent plan back to IDEM. A decision needs to be made about purchasing sampling stations. The 4 stations would cost \$6180 total. The timing of the purchase was discussed – now or spring. Locations for sampling stations were discussed. Mark will research further.
- Grease pit inspections. He's required to inspect restaurant grease stations every spring and fall.
- Lift station maintenance for fall. 2021 maintenance was \$1500 each time and this year it's \$1800.
- CCMG first payment is on claims docket.
- 2022 Asset Management plan. This year it's only updated for the improvements that have been made since last year.
- Signs for the snow routes, no parking, and stop signs. He will get locates so they can be installed.
- Stormwater issue on Marquis. Drain needs some work.
- Leaf pick up contract has been awarded to DC Lawncare for \$5000 per year for two years. Dates October 25, November 7, November 21, and December 5.

- Surplus equipment – portable generator and sewer cleaner. Previously discussed. He can put on Alliance of Indiana website for free. He would price for \$1000 each. Scott asked to add the wreaths to the ad and offer them free.

Stan made a motion to post the generator and sewer cleaner for \$1000 each and decorations for free. Carla seconded. Roll call vote. Marc – yes, Stan – yes, Jen – yes, Carla – yes, Ron – yes. 5-0.

Jen made a motion to allow Jen to sign the two year contract with DC Lawncare for leaf pick-up. Carla seconded. Roll call vote. Marc – yes, Stan – yes, Jen – yes, Carla – yes, Ron – yes. 5-0.

- Part time employee to work with Mark. Water testing has to be done on Saturday and Sunday so new employee would do that. Also would do mowing, snow removal or whatever needs done. Mark would like to offer the position to applicant Eric Weiss. Jen would like to offer a position up to 29 hours at \$17 per hour contingent on background check.

Jen made a motion to hire Eric Weiss for part time at \$17 per hour contingent on a background check. Stan seconded. Roll call vote. Marc – yes, Stan – yes, Jen – yes, Carla – yes, Ron – yes. 5-0.

### **Adjustment Requests**

The council approved adjustment requests for watering from Lena Charles and Andrew Shireman submitted by utility clerk. Stan motioned to approve the adjustments. Carla seconded. Roll call vote. Marc – yes, Stan – yes, Jen – yes, Carla – yes, Ron – yes. 5-0.

### **Public Comment**

None

### **Reports of Council Members**

None

**Ron Koehler adjourned the meeting.**

**Attest:**

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Jen Manago, Council President

*Minutes prepared by Jen Manago*